



Present: Erin Oleson Dickson, Adam Frost, Peggy Swartzel Lott, Svenna Pedersen, Kevin Struxness. [Joe Halcott was not able to attend.]

We met at Krakatoa Cafe on 25th Street.

Svenna called the meeting to order at 1:13 pm.

Review of Minutes from October 14, 2017 Approved. Peggy will post on google drive.

Review of October 14th Action Items

ACTION ITEMS:

- 1) Peggy will revise the previous minutes and post on Google Drive.
- 2) Svenna will initiate a draft of the MOU with SoCal about the 2019 Conference. We should all participate in revisions of that draft so that we can finish the MOU by Oct 28, 2017.
- 3) Nov 18th – Peggy will create a Save the Date flyer. Erin will work on ads for social media. Adam will coordinate with Joe for everything to do with the room. Adam will work on setting up a paypal registration option. Svenna will look into a bagel donation and also bring water bottles. Kevin will prepare his two presentations. We will all work hard to promote attendance at this event.
- 4) Erin will contact Bethany (and SDCRID) to see if March 3rd or 10th will work (if not, perhaps March 17th). Once a date is decided, a contract needs to be written up.
- 5) Peggy will contact Ted to see if April 21st or 28th will work. A contract is also needed for this.
- 6) Erin will begin organizing for Deaf Dare, keeping in mind the list of volunteers we got previously.
- 7) Adam and Peggy will check to be sure our chapter dues are up to date with ASLTA.
- 8) Svenna will seek outside sponsorship for ASL Slam in Fall 2018.
- 9) Peggy, Svenna and Adam will meet at Cal Coast to set up the new organizational account.
- 10) Peggy will follow up on the survey to collect our bio information.

Completed: # 1,2,3,4,5,6,7. Still in progress: # 8,9,10.

Fall Professional Development

In response to feedback from the community, we agreed that all workshops from now on should include some activities or tools that teachers can use in their classrooms. With this in mind, Kevin will work on some games that can be included in his workshop. Svenna and Erin offered to help with this. At the end of the workshop, Adam will share a feedback form both online (accessible via mobile device) and on paper. Svenna was successful in getting bagels donated. She will check Costco for water - either donated or purchased. We decided to advertise a reduced rate for students and senior citizens, this will be the same as the member rate, \$10. Students and senior citizens must bring proof of some kind. Adam will bring the pre-registration and handle the on-site registration, perhaps with name tags to verify who has paid. Peggy will create a traditional flyer with the new info (student/senior citizen rate, Kevin's photo, bio and that there will be activities shared). Erin will create more social media ads.

Spring Professional Development

Erin shared info from her conversation with Bethany and two representatives from SDCRID. In addition, Bethany can also present information to SD Unified so its possible her airfare may be split 3 ways rather than just us and SDCRID. Two dates, March 10th and 17th are under consideration. SDCRID would like to have Bethany do an all day CEU driven workshop for them on the 10th. Bethany could stay in town and perhaps do the school presentation, then present for us on the 17th. We have strong hesitation about the 17th since we already had to cancel an event due to a conflict with holidays. We decided Erin will go back and ask SDCRID to take the 17th and let us have our 2 hour workshop on the 10th. Plan B, if they refuse, we will accept the 17th. Once dates are chosen, Erin will create an agreement with Bethany using our template (we hope to announce on November 18th).

Regarding these and all future PD negotiations, we decided not to include a per diem for our presenters.

Peggy will revise the agreement with Ted, deleting the per diem, and send it to him with a request that he reply in time for us to advertise this on November 18th. His topic has not been determined but it will be related to the history and etymology of ASL. He can definitely share about the video resources he has discovered and archived online (and about his Massive Open Online Course (MOOC) that I believe is launching this Fall - I forgot to mention this at the meeting. Ted is very interested in spreading this information widely.) Svenna suggested possibly getting some sponsorship from academic departments to help us with the expenses for Ted's workshop.

Membership period for our chapter

Erin made a motion that beginning August 1, 2018, we adopt the academic calendar for our membership period, from August 1st to July 31st of each year. In addition, the membership of all current members (including those who will join on November 18, 2017) will continue until July 31, 2018, at which time everyone will be due to renew. Kevin seconded the motion. After some more discussion, the motion passed unanimously.

MOU with Social about 2019 Conference

Svenna made notes to add to the existing MOU draft in google drive. We will all review it and add our comments. Erin shared input she got from Raychelle about previous conferences and about the majority of ASLTA membership being hearing people. For 2019, we would like more specifics from Kristine before we make a final commitment in several areas. We agree we want no financial liability. We would like to receive some funds, either a percentage of the profits or a portion of the entertainment that is open to the public during the conference. We discussed doing a Deaf Dare event as part of the conference entertainment. We discussed the role of hospitality, i.e. greeting people and putting together welcome bags. We are unclear about what would be involved in taking responsibility for the interpreting and whether we would just be helping them contract with a local agency like Clip. Erin shared that Jon is making videos as part of his official role with the conference and she wondered if we would all be willing to take turns creating translations and descriptions to go along with these. It will be around once a month. We decided Svenna will contact Kristine Hall

and invite her and SoCal President to a face to face with us at Mesa College at 1 pm on November 18th. We talked about ordering lunch to be brought in so we can eat while meeting. We'd like to get more clear with them about what would be expected of us for the 2019 conference.

Deaf Dare on February 3, 2018

Erin's plan is to offer the early bird price for the month of December then full price the month of January. She will make contact with Clip and change the details on the website. Adam already has PayPal ready to receive registrations. Erin is looking into the costs of t-shirts and bags and we talked about some sponsorship here. We need to come up with more tasks for the dare. We talked about changing the logo in the future and taking this event more fully away from Clip.

Donation letter

Peggy will revise the letter to include our logo, some info about ASL being one of the most studied languages in the U.S., and the names and titles of all board members. Once completed, we intend to share the donation letter widely.

Next meeting

We hope to meet with Kristine and SoCal on November 18th after the workshop.

For our next board meeting, Svenna will be out of town from December 16 to January 8th so we will meet in early January. Kevin suggested meeting at Brookdale in Clairemont to visit Bonnie Gough. Peggy will check with Bonnie about whether she'd like a group of visitors in January.

The meeting was concluded at 3:22 pm.

Action items:

- 1) **ASAP... Svenna, Adam and Peggy will meet at Cal Coast to fix the account.**
- 2) Peggy will follow up on the survey to collect our bios.
- 3) Svenna will look into sponsorship for ASL Slam (Fall 2018 or later).
- 4) **ASAP Peggy will create an expanded flyer for Nov 18th and Erin will create new social media ads, Kevin will prepare the presentations with games, Svenna will bring bagels and water, Adam will manage the registration and be our liaison with the guy who lets us into the room and for use of the equipment.**
- 5) **ASAP... Bethany - Plan A) SDCRID lets us have March 10th, Plan B) we will take the 17th. Either way, Erin will create an agreement with Bethany (hopefully by Nov 18th).**
- 6) **ASAP...Ted - Peggy will revise the agreement and hope to get Ted's approval by Nov 18th**
- 7) Membership - Adam will notify all members and new members that their membership period will end July 31, 2018.
- 8) **ASAP... MOU with SoCal - Svenna will post the comments on drive, and contact Kristine about meeting us on Nov 18th**
- 9) **ASAP... Deaf Dare - Erin will contact Clip and launch with new details. Erin will also continue to look into bags/T-shirts and let us know how we can help.**
- 10) Peggy will revise the donation letter.
- 11) Peggy will talk with Bonnie about our possible January visit/meeting.