



## **SD-ASLTA Executive Board Meeting Minutes November 23, 2013**

**Present:** Paulette Sottak, Melanie Nakaji, Jamie Shatwell, Peggy Lott, Adam Frost, Joe Halcott, Dorian Yanke, and Shannon Engelhart.

This meeting was called to order at 1:10 p.m. at UTC outside food court.

### **Past President's Report –**

No report at this time.

### **President's Report –**

Melanie informed the board that she is still recovering from surgery but will perform her duties as president to the best of her abilities at this meeting. She introduced 3 new board officers that were just elected since the last executive board meeting: Dorian Yanke as Chairperson of Professional Development, Shannon Engelhart as Public Relations Officer, and Adam Frost as Secretary. All materials related to those positions have been given to each new officer.

### **Vice President's Report –**

No report at this time except to welcome to the new board officers.

### **Treasurer's Report –**

SD-ASLTA currently has 67 members. All memberships will expire on December 31, 2013. Peggy has sent an email to all the current members, asking if they want to renew their membership for 2014 (membership always goes from Jan 1 to Dec 31 of each year and the cost is \$10). We usually add new members when we have a workshop that includes membership as part of the workshop fee. For this reason, many of the 67 may not choose to renew unless they plan to attend future workshops. Members normally pay a lower fee for our workshops than non-members. Peggy plans to create membership cards that can be sent to members via email and she will do this after Jan 1.

We currently have \$3,231.77 in our account (\$2,711.51 in savings and \$520.26 in checking). Our expenses are normally related to workshops and/or supporting board members to attend the national ASLTA conference or another relevant conference. When we have a large attendance at a workshop, we earn money. When the attendance is smaller, our income may not cover expenses and then we end up with less money. The only regular expense we have is the \$9.99 we pay for our website space (godaddy). Peggy has sent a list of the new board members and the last two workshop flyers to our website manager, Marina Lavelle, who will update the website and send us an invoice for her work. Peggy is the liaison with the website manager so any updates the board members request can be communicated to Marina through Peggy.

#### **Secretary's Report –**

Adam had nothing to report, but checked to make sure that each officer had seen the last minutes that were sent via email from Peggy.

#### **Chair of By-Laws' Report –**

Joe stated that he could not find the By-Laws. Peggy said that they should be on the website. He also asked about membership cards. Melanie explained that Peggy has them.

#### **Chairperson of Professional Development's Report –**

Dorian first expressed gratitude for the opportunity to be the new Chairperson of Professional Development. Dorian explained that he would like to work with the various ASL clubs in the San Diego area to coordinate efforts. The reason for this is because the ASL clubs have resources that could be used in joint efforts with SD-ASLTA to create more opportunities for professional development. He would also like to work with Riverside and LA to create a Tri-county teacher support workshop to pool in resources to improve professional development.

Dorian also stated that there would be another CSET testing in San Diego this coming spring. He asked if there should be a workshop in preparation for it.

#### **Public Relations Officer's Report –**

Shannon also expressed her gratitude for the opportunity to be apart of the SD-ASLTA Board as the Public Relations Officer. She has several ideas for using the existing website, Facebook, and other social media avenues in order to contact the public's attention more.

#### **Old Business**

Paulette has reported that account information still needs to be transferred from her to the new president, Melanie.

Minutes from the last meeting and appointment of the new officers were approved via email.

### **New Business**

Joe made a motion that the annual membership fees be raised to \$20. Paulette seconded the motion. Peggy mentioned that the members have already been informed that the membership fee is \$10. After some discussion, the motion was passed with a new motion by Shannon to see about waiting until 2015 so that we can give members rationale for the increase by showing them increased activity by the board. Jamie and Adam both seconded the motion, and it was passed.

Dorian made a motion for him to explore having David Rivera do a workshop for SD-ASLTA. Paulette seconded the motion, and it was passed.

After Joe announced that there would be a CDI testing on Jan 1, Peggy made a motion that Joe teach a training workshop and his payment would be to have his 2014 membership fee waved. Paulette seconded the motion, and it was passed.

Joe made a motion that the CDI workshop be held on December 14 from 9 a.m. to 12 p.m. with the fees being \$10 for 2014 membership fees as well as the workshop or \$15 for non-members. Paulette seconded the motion, and it was passed.

### **Announcements**

The CDI testing will be on Jan 1, 2014. A score of 72 is required to pass. It does not matter when the required training took place to take the test, only that it was completed.

Deafhood will be showing Audism Unveiled on Jan 24, 2014.

Deaf Women United will be having Cupcake War on Dec 14 from 1 p.m. to 4 p.m. at UCSD.